Madison County Schools Parent Directions for Using CANVAS

First, Students Must:

1. Students must generate a PAIRING CODE for observers in Canvas. Students will need to login to their school's Canvas account and then click on Account Settings.



2. Select Pair with Observer from the right hand menu bar.



3. Canvas will generate a Canvas Pairing Code that will allow parents/guardians to create a Canvas Observer Account. NOTE: This pairing code expires in 24 hours.

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Pair with Observer

Share the following pairing code with an observer to allow them to connect with you. This code will expire in 24 hours, or after one use.



Next, Parents/Guardians Must:

- 4. Use Google Chrome or a newly updated version of Internet Explorer to navigate to <u>https://mcboe.instructure.com</u>
- 5. Click on the white writing which reads "Parent of a CANVAS user? Click Here For an Account". *If you don't see the Madison County Schools seal, you are on the wrong Canvas site!*

Parent of a Carwas User? Click Here For an Account
Usemame
1
Password
Stay signed in Log in Log in
User Research Help Privacy policy Terms of service Facebook
Iwitter
BYINSTRUCTURE

- 6. Add your name and email address. You will need to know your student's CANVAS pairing code. Be sure to check the "Terms of Use" box.
- 7. Click on the "Start Participating" button.

Parent Signup	×
Your Name	
Your Email	
Password	
Re-enter Password	
Student Pairing Code	What is a pairing code?
You agree to the terms of use a	and acknowledge the privacy policy.
	Cancel Start Participating

- 8. You will then enter CANVAS. Click on the "Account" link in the upper left hand corner of the screen, then "Settings".
 - a. Under the "Ways to Contact" menu, enter an email address and/or cell phone number
 - b. You can also edit "Notifications" within your Canvas account. This will allow you to get up-to-date information based on your specifications.



9. If you have more than one MCSS student, you can click on "Observing" and enter the next student's pairing code.



- 10. When you wish to login to CANVAS again: Navigate to: <u>https://mcboe.instructure.com,</u> enter your email address and password.
 - Once in CANVAS, use the "Courses" button to select the course you would like to explore/observe.